

HSLI Board Minutes  
July 26, 2011  
Minutes Submitted by Miranda Shake

Board members present: Beth Carlin, Linda Feinberg, Virginia Gale, Molly Horio, Fran Kovach, Stacey Knight-Davis, Dianne Olson, Joyce Pallinger, Miranda Shake, Michael Wold.

Members present on conference call: Joy Kennedy, Irene Williams

Fran called the meeting to order at 10:32  
Review of the agenda, there were no additions.

Minutes from the October meeting were distributed via email after this meeting and were approved as amended. Motion made by Beth to approve the minutes, seconded by Linda on August 3, 2011.

President's report: A written report was submitted by Fran. Fran reported that we have temporarily lost our non-profit status. In 2006 the laws changed and we didn't have to file in 2007-2009. However in 2010 the postcard didn't arrive, therefore we did not re-file for non-profit status. It will cost \$400 to be reinstated; the paperwork is all set to be filed.

Marketing: Fran discussed a program from RK Dixon called "Make my non-profit run better". She discussed the program and has encouraged us to vote. The winning non-profit will receive new copy machine and desktop computers. If HSLI were to create an entry, and if we won, an institution or hospital would have to be willing to keep/maintain the copier.

Fran asked if someone from a trust could donate to us, and would we accept the donation. (For example her Mother's trust). The board would decide what to do with the donation money. Michael asked if we would be taxed too much. Right now we're considered for profit, so we need to get our non-profit status back before we accept any donations. Dianne was asked about our account balance, so Dianne clarified we did pay down our flush from last year and we are no longer flush.

Fran asked if we needed another account to keep the money separate. Linda asked if we could put a cash donation spot on the membership form? Virginia commented she would the money to go to a specific thing, not into the treasury.

Fran mentioned that the amount the trust donates this year could be matched in 2012. But not to exceed the \$50,000 mark where we would need to spend down again.

It was suggested to create a website to accept donations for HSLI. Michael motions to create the site once our 501 (c)(3) is restored.

Past President report: There is no written report at this time. However Linda commented that she checked the bylaws and one of her duties is to make sure the correct consortia memberships are on the GMR site, etc.

She also wondered why we are not in a Docline group. It was suggested to speak with Max or Jackie who are our state representatives. Currently Docline says there are 8 consortium in Illinois, Linda will work to get it up to date by the next meeting.

Treasurer's Report: Dianne submitted a written report. Dianne reported that we have closed the money market account and put the remainder in the checking. We paid the deposit to Starved Rock (\$1000) and mileage has increased to .555 cents. We discussed changing the form on the website so it emails Dianne.

Archives: There is no written report at this time. Miranda has taken over Archives from Karen Douglass. Karen gave her a large amount of documents to be sorted and cataloged for the Uofl. Joy recommends taking a photo of the board officers for the archives. Ask the Uofl what digital content they will accept and in what form.

By-Laws: Joy submitted a written report to the board.

First item was duties of the treasurer in Article IV section 6, D should be added, "To fill out and submit Federal/State/or local forms required to run the corporation at our current tax status."

Article V Section 1 archives. Joy asked if the description of the storage location was too detailed, we agreed it was not. No change will be made at this time.

Article V section 1 Committees. Should the Newsletter Com. Should we change the name of the committee and change the frequency? Joy will look at the wording Joyce and the newsletter committee have already recommended.

Article VI section 1 time of election. Add flexibility "or as necessary to fill vacancies" and reference article 4 section 7.

Article X – it was decided it would speed up communication if we did not have to wait until the next board meeting. We will change the wording to "...will discuss the proposal no later than the next board meeting."

Joy will provide a document with the original & changes in red, we can vote electronically, then it would go to the membership.

2010 Conference: No written report. Linda reported that the conference was a success, however we did spend more than we expected to.

We spent 17,000 and took in 11,000.

We have 6 more copies of the Vega book, we'll give them away as door prizes at the next conference.

2011 Conference: Virginia submitted a written report. Planning is well underway for the conference at Starved Rock on Oct 13-14. Board meeting to take place the evening before on the 12<sup>th</sup>. The program has been established and 12 people have registered as of Friday on Activia.

She expects 11,500 in expenditures, 10,000 in revenue if we have the same attendance. We raised fees \$25 for each category. Planning committee chairs registrations is half price.

Molly has created a planning committee document, which is very helpful, should we put it on the website?

[Break for lunch return at 1pm]

Consortia purchasing: Virginia submitted a written report on consortia purchasing. Ovid plans to sell a la carte journals. She doesn't know what the price will be at this time. She hopes to find out what journals have the highest use and put those in a package. She will try to get the top 25 or 50 titles.

New titles include OvidMD. The Joanna Briggs Inst. in 2012 will be exclusively through OVID.

[Skipped ahead on the agenda to item 14]

Midwest Chapter/MLA Liaison: Irene reported that she visited Dominican and went to their career day, she felt it was productive. She wrote up an article for Medline newsletter. She asked if anyone had any

suggestions for places to exhibit. Mid-Continental in St. Louis- is it worth the money to exhibit there? Beth thinks there is no point in going to Mid-Continental with the MLA stuff, but perhaps with the HSLI poster. Irene is planning on being at ILA with the Midwest poster; perhaps she can do HSLI at the same time?

Legislative Committee: Michael submitted a written report and would like to thank Stacey and Fran for keeping him posted on items of importance to the group. He also wanted to mention the Workforce Investment Act-keeping the library open for people to use the databases and computes for finding jobs.

Listserv Committee: Fran submitted a written report which graphs the traffic on the listserv. Notice the chatter before the conference. Membership is 143 right now.

Membership Committee: Roy is absent, however he did submit a written report, Fran commented we are down to 109 members. How can we increase our numbers? Stacey suggested creating business cards, Beth suggests putting them in the conference packet so members can hand out to colleagues. Virginia wonders if we should call the 36 who did not renew. Linda suggests handing out the names to the board, do we recognize the names, did they retire, then we can make some calls.

Newsletter Committee: A written report was submitted to the board. Beth reported that last year we moved to a blog format. Categories have been created and we switched software to Wordpress. We already discussed the bylaw changes.

Molly asked if we have a mobile version of the site. Stacey reported that we have not developed one, but we put menus on the left for that reason. The number of users we have is not worth the time to invest in a mobile site.

Nominating Committee: Molly reported, and submitted a written report, there are no nominees for President-Elect. The term is one year as president elect, 2 years as president, then 1 year as past president. She will begin the search today and place an open call for nominations on the blog. The schedule in the by-laws is that it be 6 weeks before the meeting. Therefore we must begin by Sept. 2, have the period open for 2-3 weeks and end on a Friday. It was suggested to have the ballots done by SurveyMonkey this year.

Regional Advisory Committee: Rhona is not present, no written report. The RAC report is posted electronically. New contracts, print retention, emergency preparation, and the EHR are some of the keypoints. No board action is required at this time.

Starfish Thrower Award: Fran reported, and had a written report. There are no candidates through the blog posting yet.

State Library Report: A written report was submitted to the board. Linda mentioned that WorldCat is still available and OCLC was renewed.

Syed Maghrabi Scholarship: No written report, however Fran reported that Jerry did send an email he says there are no applications at this time. This is not surprising as most of the applications are submitted in August. We will wait and see how many applicants we receive before we decide how many scholarships to offer.

Webmaster: Stacey reported about the newsletter blog software update. The newsletter blog was moved from Windows to UNIX so we could use Wordpress. Several issues popped up because of this change and Stacy repaired a lot of broken links, etc. If you find any issue please let her know. The real benefit to being on the UNIX side is Network Solutions automatically backs up which is a feature we didn't have before. Usage is on the report Stacey distributed.

Old Business: no old business

New Business: Fran reported the Conference in 2012 might be in Joliet. Starved Rock taxes are 9.75% however Chicago taxes are even higher. We need to find a new chair and then Virginia would co-chair. Linda suggests early November for 2012.

Midwest Chapter in 2013 is located in Peoria; possibility of skipping the 2012 meeting so we can plan for Midwest.

We should make a motion at the business meeting to skip the 2012 conference. It might read like this, "In order to concentrate on the Midwest Chapter Meeting we will change the format of the 2012 meeting to a virtual format." Linda makes the motion, Beth seconds. Motion carries.

Beth moves we exhibit at SLA, July 15-18, 2012. Linda seconds. Motion carries. Beth is a member and will look into it.

Open Access: Beth had someone at her institution approach her about paying for open access for journals. Some universities are starting their own open access sites if their professors own the copyright. Is this something we should look into? Beth would like to form a task force to see if it's feasible. Fran thinks a task force is needed to flush it out. Stacey's institution has just started the process and it is a significant investment of time and resources. The software cost around \$20,000 so any money (grants, etc) would have to be sustaining.

The discussion was tabled at this point.

Stacey motions to adjourn, Fran seconds. Meeting was adjourned at 1:55pm.