



## AV Checklist

Please check if item is needed, additional cost may be incurred.

Thursday evening exhibiting event at table:

<input type="checkbox"/> Overhead projector	<input type="checkbox"/> Lectern	<input type="checkbox"/> Large Screen
<input type="checkbox"/> LCD Projector	<input type="checkbox"/> Podium on Table	<input type="checkbox"/> Flip Chart
<input type="checkbox"/> Extra Chair	<input type="checkbox"/> Slide Projector	<input type="checkbox"/> Microphone:
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Handheld	<input type="checkbox"/> Wireless/Lapel

Electricity is available. You will be responsible to bring a power strip or extension cords to meet your needs. The hotel has some available at a cost.

Additional sponsorship presentation:

<input type="checkbox"/> Sunrise		
<input type="checkbox"/> Overhead projector	<input type="checkbox"/> Lectern	<input type="checkbox"/> Large Screen
<input type="checkbox"/> Table	<input type="checkbox"/> Podium on Table	<input type="checkbox"/> Flip Chart
<input type="checkbox"/> LCD Projector	<input type="checkbox"/> Slide Projector	<input type="checkbox"/> Internet connection
<input type="checkbox"/> Chair	<input type="checkbox"/> <b>Microphone:</b>	<input type="checkbox"/> <b>Handheld</b> <input type="checkbox"/> <b>Wireless/Lapel</b>
<input type="checkbox"/> Other: _____		

**Please return this form to the Exhibit Chairperson by October 10, 2016.**

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