



Registration for Exhibitors and Sponsors

HSLI Annual Conference

November 9-11, 2016, St. Charles, IL

Invitation to Exhibitors

Dear Prospective Exhibitor:

The Health Science Librarians of Illinois invites vendor representatives to exhibit at our 2016 conference, "Running with It, Library Trends in 2016." The conference is November 9-11, 2016 at Pheasant Run, St. Charles, IL. Please note that the deadline for exhibitor registration is September 30, 2016.

We are expecting approximately 50 health science and academic librarians to attend the annual conference. These attendees will be from academic, hospital, medical and agency libraries.

We are inviting all vendor representatives to exhibit their products at our evening reception on Thursday, November 10th from 6:00 pm to 9:00 pm. This reception is a fun annual event, and is always a great opportunity to interact with conference attendees.

The cost for each exhibitor table is \$350. The exhibitor fee includes:

- One conference registration including refreshments during reception
- One 6' to 8' table with table skirt with two chairs
- Wireless internet access
- Electricity is available. Power strip or extension cords are your responsibility or they can be rented through the hotel. Please bring tape to secure cords to the floor.
- Listing of your company in our conference program
- Your company's logo/link on HSLI's conference website

We encourage each vendor to bring or ship in advance an item that will be raffled during the reception.

Conference supplies can be shipped directly to the hotel. They request that items be delivered within 48 hours of the conference due to limited secure storage space. Please be sure to label the boxes and mailing label clearly that they are for the Health Science Librarians of Illinois conference. Their charges are as follows:

Boxes up to 36"x24"x24	\$15.00 per box
Larger boxes/display cases	\$25.00 per item
Pallets	\$50.00 per pallet

If you have any questions concerning the hotel please direct them to:

Jimmy Smith at Pheasant Run
4051 East Main Street
St. Charles, IL 60174
630-584-6300 or Jsmith@pheasantrun.com

Look for an * to signify additional sponsorship opportunities during breakfast or lunch which will allow for presentation time.

Sponsorship Opportunities

(full or partial sponsorship would be greatly appreciated)

Keynote	\$1,250
Nancy's Reception / Exhibits Reception	\$1,250
Lunch - November 10, 2016*	\$1,200
Lunch - November 11, 2016*	\$1,200
Breakfast - November 10, 2016*	\$ 800
Breakfast - November 11, 2016*	\$ 800
Board Meeting	\$ 800
Continuing Education (4)	\$ 700
Poster Session	\$ 500
Break - Thursday afternoon	\$ 350

(#) = number of opportunities to sponsor * = sponsorship allows for presentation time

Full sponsorship of Breakfast & Lunch 30 minute presentation time, ½ sponsorship includes 15 minute presentation. All sponsorships includes signage at the event and additional promotion on our website.

Please complete Exhibitor Contract and AV Checklist so we can best meet all your needs.

Cannot attend? We would encourage you to have a Materials Only exhibit table at the conference. Send us the materials and we will set it up and return them if pre-paid postage is included.

Checks should be payable to HSLI (Health Sciences Librarians of Illinois) and forwarded to Daneen Richardson at the address below. We are investigating potential online payment details to follow.

Again, the deadline for exhibitor registration is September 30, 2016. We look forward to seeing you at the Health Sciences Librarians of Illinois conference! Please check out our conference website at <http://hsl.org/conference/> as the conference gets closer the site will populate with more information.

We are requesting all exhibitors to donate an item to our raffle and if possible to our silent auction which will benefit our scholarship fund.

If you have questions, please contact I am looking forward to working with you and having the opportunity to meet you at the conference this fall.

Daneen Richardson
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