**BE A PARTICIPANT IN THE OCTOBER CONFERENCE**

Write a Paper or Present a Poster

The Midwest Chapter of the Medical Library Association & the Health Science Librarians of Illinois meet together in Springfield (9-12 October 2004) to examine “collaboration” as a means to maximize the impact of our libraries on our clientele, organizations and communities. Please consider sharing your experiences;

(Continued on page 4)
HSLI Business

HSLI Treasurer’s Report

As of 10/1/2003

Balance in Checking $ 2,384.92
Balance in Savings $14,794.82
Balance in MC/MLA & HSLI 2004 Meeting Checking $ 1,500.00
Total Net Worth $18,679.75

Revenue –
Year 2003 Deposits $ 2,065.00

Expenditures –
Year 2003 Expenses $ 5,972.41

HSLI Bylaws Results

The bylaws change was approved by the members 88 votes in favor and 3 votes opposed.

HSLI Website Directory

The HSLI Website directory of members is continuously updated. Please help to maintain the accuracy of the directory by checking the directory to make sure your listing is correct and complete (hsli.org) Your listing can/should include: OCLC code, DOI, e-mail address.

Contact: Carol Galganski, Membership Chair carol.j.galganski@osfhealthcare.org

New Policies

Banking Policy

Health Science Librarians of Illinois,
hereafter referred to as HSLI

Approved by Board Members of HSLI 06/25/2003

Accounts
The Treasurer will open account in accordance with HSLI Bylaws. The following business accounts should be maintained at a single institution:

1. Savings accounts bearing interest
2. Checking account. The Treasurer should transfer monies into or out of the savings account to maintain sufficient funds in the checking account to cover all anticipated expenses.
3. Special checking accounts. The treasurer shall open special checking accounts to serve as repositories for special purchases done through HSLI.

Co-signer
All accounts should have two co-signers, the President and the Treasurer, to ensure that accounts remain accessible in the event that either officer of the Board becomes disabled or resigns while in office.

Statements
Statements should be balanced each month.

Deposits
All monies received should be deposited as soon as possible. Monies may be deposited in the checking or savings account at the Treasurer’s discretion.

Disbursements
All disbursements must follow the procedures outlined in the Bill Payment Policy.

Ledger and Registers
A simple Accounts Ledger is maintained by the Treasurer to track all accounts. A register is maintained for the savings and checking accounts.

Income Tax
A fiscal year shall be determined to be January 1st to December 31st of each year. The treasurer shall determine yearly if HSLI shall file an income tax form 990, “Return of Organization Exempt from Income Tax”.

Record Retention
Records should be retained for five years from the current year, and then destroyed.
null
HSLI Business con’t.

(Continued from page 3)

President-Elect

1. HSLI will reimburse the President-elect for expenses incurred while participating in a library meeting or seminar. A maximum of $500 per fiscal year shall be spent on this seminar. Examples of such seminars would be ones focused on leadership themes. Reimbursable expenses are defined in the general policy statements.

Elected Officers and Representatives of Committees at Large:

- Executive Board meals: HSLI will provide meal at the executive board meetings for all members who attend the board meetings.

HSLI Conference Chairpersons

HSLI will provide full complementary registrations for the conference chairpersons so they may attend the next year’s annual meeting. The maximum number will be for two registrations for the chairperson and/or co-chairperson.

Serhold Union List

The Serhold Union List project is nearing completion. Karen Douglas downloaded and edited the Serhold union list from the November 2003 Docline report. The list is approximately 1900 pages. Virginia Gale will be contacting printers for a price quote on printing, boxing, and mailing the list. The list will be provided to the printer on CD-ROM in Word 2000 format.

Once we get a price, we will notify members, by email and on the HSLI web site, asking for a count of potential buyers. After the price is finalized, we will post an order form on the HSLI web site. All orders must be pre-paid.

There will be options to purchase the list in print and/or electronic format. The electronic format (CD-ROM) will cost substantially less than the print format.

If any HSLI member’s institution is willing to do the printing, boxing, and mailing, please submit a bid to:

Virginia Gale
Health Science Library
Provena Saint Joseph Medical Center
333 N. Madison St.
Joliet, IL 60435
815-725-7133 x3530
FAX 815-773-7755
VirginiaAGale@ProvenaHealth.com

Health Science Librarians of Illinois
Gift Guidelines

The purpose of these guidelines is to establish criteria for gifts and memorials.

Retiring Members:

In order to be considered for a gift, HSLI must be notified of member retirements.

Gifts could be:
- Lifetime memberships for retiring members who wish to continue receiving the newsletter & conference information
- A fee waiver for the Friday part of the annual meeting and/or Thursday evening reception.
- A half-price full conference registration for one HSLI conference.

Member Recognition:

Given, at Board discretion, to individual members for outstanding achievement.
- Any Board member may initiate a request for a recognition gift to honor a HSLI member.
- The gift certificate or gift should not exceed $50.

Memorials:

Flowers or appropriate memorials will be sent, not to exceed $100.

Collections:

There may be occasions when the Board will wish to take up a collection for a specific reason.

As approved by the HSLI Board on October 23, 2003.

Banking-policy-HSLI/11-15-02/mpp/revised 04/10/03///revised 05-16-03/mpp//revised 06/26/03/mpp///revised 10-23-03/mpp
write a paper or present a poster. Contributed papers and posters will be judged on the following three criteria:

- Relevance to the Conference Theme (Collaboration)
- Clarity of Presentation
- Originality

If your paper is selected you will have 15 minutes to present it to your colleagues at the Contributed Papers session. If your poster is selected it will be available for viewing for 1 ½ hours during the Poster Session, plan to stand by to field questions. Your poster must be non-electronic and is limited to a 4 ft x 6 ft maximum size.

Keep the following dates in mind:

- **May 1st**, Deadline for Submission
- **June 15th**, Acceptance Notification

Submit your contributed paper abstract (maximum of 300 words) in print or electronically to the following contact:

Royden Jones  
Library & Resource Center  
OSF Saint Francis Medical Center  
530 NE Glen Oak  
Peoria, IL 61637  
royden.r.jones@osfhealthcare.org

Submit your poster abstract (maximum of 300 words) in print or electronically to the following contact:

Carol Galganski  
Library & Resource Center  
OSF Saint Francis Medical Center  
530 NE Glen Oak  
Peoria, IL 61637  
carol.galganski@osfhealthcare.org

It’s not just corn, soybeans, and a lot of flat land. It’s also Abe Lincoln, the Museum of Funeral Customs and the Annual Midwest Chapter/MLA Conference.

Our theme for this year’s joint conference of the Midwest Chapter of the Medical Library Association and HSLI reflects a changing attitude for all libraries. Follow us along **The Road to Collaboration** at the Renaissance Hotel in Springfield, IL.

Mark October 9-12, 2004 on your calendars for this conference. Those of you who have never had the opportunity to attend a regional meeting will be able to mingle with our colleagues from Indiana, Iowa, Kentucky, Michigan, Minnesota, Ohio, South Dakota, and Wisconsin along with all of our Illinois friends.

The HSLI planning committee is hard at work to make this a memorable event. So come and join us on the banks of the rolling Sangamon River in the Land of Lincoln to meet, greet, and treat yourself to an energetic, enlightening conference!

Karen Douglas, Conference Chair  
Passavant Area Hospital  
Sibert Library  
1600 W. Walnut  
Jacksonville, IL 62650  
(217) 245-9541 ext. 3424  
(217) 479-5639 FAX  
208.47.118.21 Ariel  
library@passavanthospital.com

Jerry Dewitt, Publicity Chair  
Carle Foundation Hospital Library  
611 West Park Street  
Urbana, IL 61801  
(217) 383-3456
From Perth to Peoria –
Terena Solomons visits Illinois Libraries in May

In May, 2003, the OSF Saint Francis Medical Center Library & Resource Center was privileged to host Terena Solomons, a hospital librarian from Hollywood Private Hospital in Perth Australia, for a 1 week visit to various Illinois health science libraries. Terena applied for and was awarded a travel scholarship to North America during May and June to attend library conventions and to visit libraries that have implemented PDA programs. Her objectives in visiting the libraries included: 1) to investigate the approaches being made by medical libraries in North America to develop, manage and implement hand held technologies (hardware, software & licensing of e-content etc) for their healthcare professional clients, 2) to examine the impact hand-held technology is having on the practice of librarianship and the work practices of healthcare professionals, and 3) to compare and contrast the advantages and disadvantages of the various PDA operating systems available. Terena decided to include Peoria in her itinerary after visiting our LSTA grant website entitled “Point of Care to their Palms.” http://library.osfsaintfrancis.org/pdagrant.htm). While in Peoria, from May 13th – May 19th, Terena visited the health science libraries at OSF Saint Francis Medical Center, the Library of the Health Sciences-Peoria, and Blessing-Rieman College of Nursing in Quincy.

During her visit at OSF Saint Francis, she participated in an afternoon of interviews and feedback with physicians, nurses, and pharmacy staff who use a handheld device in their daily practice. Terena also observed PDA training sessions provided by Thomas Dennis, MLS, our medical librarian for PDA support, and discussed the realities of providing support, services, and funding for a hospital library pda program. The Alliance Library System hosted a reception in her honor on May 14th, where Terena shared her career experiences as an Australian hospital librarian, as well as beautiful photos of her homeland.

Terena visited the UIC Library of the Health Sciences-Peoria on May 15 to learn about PDAs in the academic medical center setting. Peg Burnette, LHS-Peoria PDA coordinator, and Terena spent the morning discussing LHS-Peoria’s PDA initiative, including management of applications such as E-pocrates, Margi Presenter-to-Go, AvantGo, and the digital camera and voice recorder accessories. Peg helped Terena download AvantGo onto her Palm Tungsten and select custom channels. LHS-Peoria hosted a luncheon meeting of the Heart of Illinois Library Consortium in the afternoon. Terena’s presentation, “PDAs from Perth to Peoria” delighted all in attendance.

Previous to her Peoria visit, Terena attended the 4-hour course taught by Jo Dorsch and Karen Heskett at the annual meeting of the Medical Library Association in San Diego on May 2. “PDAs: Medical Applications and Content for Librarians” covered selection, evaluation, and use of specific applications and services for medical libraries.

On May 16th, Terena visited Quincy and the Blessing-Rieman College of Nursing, where Arlis Dittmer, Library Director, shared her experiences with Pocket PCs. In the morning, Terena visited with the staff and a resident from Southern Illinois University School of Medicine Quincy Family Practice Residency Program, where they have been providing PDAs to the residents for about 3 years and have written some programs specifically for them. After lunching with Quincy area librarians, the afternoon was spent with library staff and the college research committee. Terena learned about the Blessing-Rieman grant project using PDAs for senior nursing students during their leadership clinical.

After leaving Peoria, Terena visited the UIC Library of the Health Sciences-Chicago on May 23rd. Sandy DeGroote demonstrated PDA wireless technologies and shared experiences about LHS-Chicago’s Public Health PDA project funded by the National Network/Libraries of Medicine, Greater Midwest Region.

Having Terena visit our libraries was both a fun and learning experience – she is now back in Australia, ready to implement her pda program with her medical and nursing staff.

Carol Galganski, Manager, Library & Resource Center, OSF Saint Francis Medical Center, Peoria

Hollywood Private Hospital Library

(Continued on page 7)
Jerry DeWitt  
Carle Foundation Hospital

About this time last year, I was informed that I had been selected to join the second class of Synergy, the Illinois State Library Leadership Initiative. I had heard about the Synergy from librarians in our local community who had participated in the first program. All who I questioned felt that participation, if one was willing to commit to attend all sessions, was worth the effort. So, I applied and was accepted.

I admit to starting the program with some trepidation. I was the sole hospital librarian in the entire group and wondered what I had to share with the other attendees. I was pleasantly surprised to learn that, in spite of differences in geographic location, library type and generation outlook, all of us had more in common than might be suspected.

Over the course of the twelve months of our Synergy class, we shared a lot of learning and growth. I won’t address specifics, as I believe that each Synergy class is unique, and will find its own path. It was not always a continuous upward progression of personal and professional development. There were obstacles, slumps and just plain exhaustion. But one thing that came through was the depth of commitment. While I will not give the entire vision statement from our class, I will share one point as an example of the passion of the participants.

Jean Wilkins, Director of the Illinois State Library, is committed to keeping the Synergy program viable. I would have no hesitation recommending Synergy to any of our members. May you all have a chance to participate.

“We celebrate libraries as the first, best choice for customer service and for the exploration of any idea, any format, any where any time”.

(Continued from page 6)

As a follow up to this article, Terena has presented a summary article on her North American visit, and it is available on the net at:


Beam me up! Supporting PDAs (Personal Digital Assistants) in medical libraries - new technology or just another format?

(2002 VALA Travel Scholar) presented at Victorian Association for Library Automation Inc. 12th BIENNIAL CONFERENCE AND EXHIBITION 3 - 5 February, 2004 Melbourne Convention Centre

Carol Galganski, Terena, Dr. Nace, Dr. Luce, and Ed Rainville, Pharmacist
Roles and Essential Skills for the Expert Searcher

This March 10, 2004, MLA teleconference will give attendees an overview of the basic concepts of expert searching, explore the issues involved in developing and retaining expert skills, and promote expert search services as an important means of institutional support.

Wednesday, March 10, 2004
1:00 p.m. to 3:00 p.m., central time
http://www.mlanet.org/education/telecon/expertsearch/index.html

I Got Hip to HIPAA

Teresa F. McClow, MLIS, AHIP
Midwestern University Library
555 31st Street
Downers Grove, IL 60515
630.515.6190
tmcclo@midwestern.edu

On March 12, 2003 I attended the MLA satellite teleconference, “Get HIP to HIPAA: Health Information Professionals and the Health Insurance Portability and Accountability Act.” The teleconference was beneficial because the panelists, particularly the librarians, did an excellent job clearly stating how HIPAA will impact librarians’ day-to-day work.

Librarians who work in environments in which there may be potential exposure to patient information should take the necessary steps to prevent compromising patient privacy. You can begin by learning basic information about the law. A good starting point is the University at Buffalo Health Sciences Library http://ublib.buffalo.edu/libraries/units/hsl/resourcesguides/hipaa.html web site.

PHI was a term used frequently throughout the teleconference and is important to understand. PHI, or protected health information, is "health information that is 'electronically maintained or transmitted' by a covered entity. While this does not include traditional paper-based health information, this may turn out to be a very narrow exclusion in real life. Under proposed regulations flowing from HIPAA, such PHI includes not only all past, present, or future health (both physical and mental) information about an individual, but also information about whether any health care was even provided or paid for. (Slee’s Health Care Terms, 4th ed., p. 508). Determine whether your library has exposure to this type of protected health information. Questions you may ask yourself include, Do I assist medical students or residents with PDAs (personalized digital assistants)? Do I participate in rounds?

Be aware of your institution’s plans to become HIPAA compliant. Where does the library fit into those plans? Changes may need to be made in library policies as a direct result of your institution’s actions to become HIPAA compliant. Changes that could occur may involve your firewall or network which could ultimately affect access to databases and electronic resources.

Other areas of potential impact for libraries includes how passwords are maintained, how information on PDAs is protected, the ability for laptop computer users to access networks, and warnings placed on scanners. Is information you provide to consumers via email secure?

A good way to stay abreast of information on HIPAA is to subscribe to the MLA-HIPAA email discussion list. Send an email message to majordomo@mlahq.org. Leave the subject line blank and in the body of the message type “subscribe mla-hipaa.” To participate in the discussion send messages to mla-hipaa@mlahq.org.
There were 33 responses to the needs assessment survey for the HSLI 2004 group purchase. The next step will be to contact vendors of the top-ranked items to request a proposal. Thank you to everyone who responded to the survey. We will notify HSLI members when we have vendor proposals.

Here are the results from the 33 people who responded to the survey. "No response" indicates the number of persons who did NOT respond to this item (out of 33 total responses). I will be contacting vendors of the top-ranked products to request proposals. One product you don't see here, because I didn't learn about it until after I posted the survey, is a new product from MDConsult which is similar to Up-To-Date. The sales rep contacted me about a demo, and I haven't followed up yet, but hope to schedule a demo for next week. The survey is closed, and will not accept additional responses.

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Physicians Are Reading...

This column will highlight citations on libraries and related topics (searching, journals, impact factors, etc.) that are in the current medical literature.


Biermann JS. Cancer websites you can recommend to your patients. Oncology (Huntingt). 2003 Mar;17(3):322-4, 328-9. PMID: 12661265


Crawford BD. Open-access publishing: where is the value? Lancet. 2003 Nov 8;362(9395):1578-1580. PMID: 14615117

Dijkers MP. Searching the literature for information on traumatic spinal cord injury: the usefulness of abstracts. Spinal Cord. 2003 Feb;41(2):76-84. PMID: 12595869

Docherty B. How to access online research reviews to inform nursing practice. Prof Nurse. 2003 Sep;19(1):53-5. PMID: 14515825


Fox GN, Moawad N. UpToDate: a comprehensive clinical database. J Fam Pract. 2003 Sep;52(9):706-10. PMID: 12967543


Joyner MJ. Before automated database searches: let’s not forget the classics!! Exerc Sport Sci Rev. 2003 Apr;31(2):59-60. PMID: 12715967

(Continued on page 11)
(Continued from page 10)


Lundberg G. The "omnipotent" Science Citation Index impact factor. Med J Aust. 2003 Mar 17;178(6):253-4. PMID: 12633479


Qureshi F. Undertaking a literature search (with the patient present). Aust Fam Physician. 2003 Sep;32(9):730-1. PMID: 14524212


Tamber PS, Godlee F, Newmark P. Open access to peer-reviewed research: making it happen. Lancet. 2003 Nov 8;362(9395):1575-1577. PMID: 14615116


Williams L, Zipperer L. Improving access to information: librarians and nurses team up for patient safety. Nurs Econ. 2003 Jul-Aug;21(4):199-201. PMID: 14509881

To view or print the HSLI Officers list, the Membership Application Form, or the Archives of the Newsletter (2000 to date) — go to our web site at http://hsli.org

Next deadline : April 23, 2004
August 6, 2004

Newsletter Editor
◆ Linda Feinberg