

Health Science Librarians of Illinois
Agenda
Fall Board Meeting / Business Meeting
13 Nov 2020
Zoom Meeting Hosted by JJ Pionke, University of Illinois

Review of Agenda

Approval of Minutes (6 Aug 2020)

President's Report Roy Jones

Treasurer's Report Laura Wimmer

Committee & Liaison Reports

Archives Committee	Miranda Shake
Bylaws Committee	Molly Horio
2020 Conference Planning	Miranda Shake
GMR Liaison	Melissa Hudak
Helen Knoll Jira Endowment	Stacey Knight-Davis
Legislative Committee	Kirsten Duffin & Carmen Howard
ListServ Committee	Linda Feinberg
Marketing & Recruitment Committee	Liesl Cottrell
Membership Committee	Roy Jones
Midwest Chapter Liaison	Ramune Kubilius
News Letter Committee	Eric Edwards & Joyce Pallinger
Nominating & Elections Committee	Elizabeth Sterner
Syed Magrabi Scholarship Committee	Miranda Shake
Website Committee	Stacey Knight-Davis

Old Business

Logo & Website Changes reviews suggestions

Lightning Talk Support (\$) – survey was split evenly between yes & no (remains an open item)

New Business

Revisit the fee structure for vendors – we currently have none / discuss returning them to the regular member dues level

2021 Conference Committee – Call for 2020 members to stay in place or for new members

Adjournment

Health Science Librarians of Illinois

Agenda

Summer Board Meeting

6 August 2020

Zoom Meeting Hosted by JJ Pionke, University of Illinois

Present: JJ Pionke, Roy Jones, Miranda Shake, Linda Feinberg, Stacey Knight-Davis, Elizabeth Sterner, Molly Horio, Peg Burnette, Ramune Kubilius, Eric Edwards, Laura Wimmer, Cynthia Reynolds

Review of Agenda

Approval of Minutes (11 Sep 2019)

Approved

President's Report

Roy Jones

Impractical to do a face to face meeting because of Covid-19 for multiple reasons. Call for recommendations about future conference, etc. We have a keynote speaker who can do virtual or who is willing to wait until next year. We do still need to have a business meeting and elections. There was an online survey asking for input on a variety of topics from the membership. The survey also discussed funding lightning talks and there was an even split on whether or not to provide monetary support.

Treasurer's Report

Laura Wimmer

Paypal 1598.78

Bank 9868

Vanguard 41701.47

Paid for the Starved Rock hold for our visit as well as the hosting.

Committee & Liaison Reports

Archives Committee Miranda Shake

- No formal report at this time

Bylaws Committee Molly Horio

- Report not submitted as there has been no activity

2020 Conference Planning Miranda Shake

- No formal report/see President's comments

GMR Liaison position open

- No current person for this position/committee

Helen Knoll Jira Endowment Stacey Knight-Davis

- No action on it since last meeting, email discussion in 2019 about developing guidelines for use

Legislative Committee Kirsten Duffin & Carmen Howard

- Not present, report submitted

ListServ Committee Linda Feinberg

- Report submitted, working on an annual review of subscribers

Marketing & Recruitment Committee Liesl Cottrell

- Not present

Membership Committee Roy Jones

- 89 members, 84% renewal rate probably due to a combination of Covid, retirements, job changes, etc. 41 academic libraries, 24 hospital libraries, smaller amounts in other categories, 8 retired members, 10 life members

Midwest Chapter Liaison

Ramune Kubilius

- Ramune points out that we have to be aware of calendars as Midwest MLA and Michigan have scheduled meetings at the same time (oops). 2023 would be the earliest that HSLI would be a cohost of Midwest MLA. Midwest and Midcontinentel will have a joint meeting in October 2020. You must be a member of Midwest to do a presentation but attendance is \$25.

News Letter Committee

Eric Edwards & Joyce Pallinger

- Lots of things are canceled and postponed which is effecting the amount of posting. The committee asked about sharing the membership survey with the membership, there were no objections.

Nominating & Elections Committee

Elizabeth Sterner

- Treasurer is the only open office that needs someone to be elected. Elizabeth will reach out to Linda and Erik to advertise

Syed Magrabi Scholarship Committee

Miranda Shake

- No update

Website Committee

Stacey Knight-Davis

- Evaluating the website and logo

Old Business

Logo & Website Changes approved need call for suggestions

- Still working on it

Lightning Talk Support (\$) – survey was split evenly

- Tabled until 2021

New Business

Fall Conference Cancellation – Schedule the Annual Business Meeting

- Doodle poll to determine a date, business meeting would be about 1.5 hours

Fall Conference Cancellation – Substitute Education for Members (online)

- Offering something for Fall 2020, potentially a CE from MLA on Interlibrary Loan Chargeback, potentially reaching out to RAILS, or something from Ramune Kubilius

2021 Conference Committee – Call for 2020 members to stay in place or for new members

- Call for participation, 2020 committee will hopefully agree to re-up

Adjournment

Health Science Librarians of Illinois
President's Report
Summer Board Meeting
13 Nov 2020

With COVID-19 impacting all face to face events, our initial planning of the 2020 annual conference was superseded by plans to reschedule to Wednesday 27 October 2021 through Friday 29 October 2021, again at the Starved Rock Lodge & Conference Center. Additionally the conference planning committee members have scheduled alternative CE in an effort to replace this important educational opportunity.

The first session was confirmed and scheduled for 12 November as a Zoom meeting. The topic being the management of archival materials to be presented by Lisa Mix. This was set up as a free CE, both for HSLI members and anyone else that might be interested. Discussion continues regarding a topic and timing of a second session.

Likewise, our fall board and business meetings, normally a part of the annual conference are being held as virtual meetings. JJ Pionke, of the University of Illinois, is hosting a joint board-business meeting via her Zoom account.

The board, approval of logo and website re-design led to a call for suggestions. What remains is evaluating suggestions and perhaps requesting additional suggestions.

A final decision as to possible financial support for Lightning Talks at the annual conference has not been reached and has been tabled until 2021.

As president, I would like to thank the board and conference committee for all of their hard work and involvement with the business of HSLI during this year. It has truly been a pleasure working with each of you in service to HSLI.

Respectfully submitted,

Royden Jones
HSLI President

Treasurer's Report

November 9, 2020

PayPal Balance: \$1,670.10

Bank account Balance: \$9,878.18

Vanguard Account: \$44,914.16 (9/30/2020)

Payment to Starved Rock for 2021 Meeting: \$2,925

Payment for Digital CE: \$250.00

Recurring Costs:

Network Solutions

2020 YTD: \$404.04

Respectively Submitted:

Laura Wimmer, Treasurer

Archives Report
August 6, 2020 Board Meeting
Submitted by Miranda Shake

No formal report at this time.



Please submit any archival materials you might have to me. They can be hand delivered at a meeting or mailed to:

Lakeview College of Nursing
Library
903 N Logan Ave
Danville, IL 61832

Please Include:

Bylaws
Minutes
Labeled photographs
Newsletters
Meeting Places
Policy/Procedure manuals
Final Annual Membership Lists
Committee Reports
Historical Reports
Correspondence (not related to program planning)
Speeches
Presidential Papers
Illinois State Council Papers

Do Not Include:

Multiple Copies
Bills
Checks or copies of checks
Accounting Records
Correspondence related to
program planning

Health Science Librarians of Illinois
Fall Business Meeting | November 13, 2020

Bylaws Committee Report

The Bylaws have been reviewed and no changes have been made. They will be reviewed again in 2021 to identify potential revisions.

Attached Item:

The Bylaws are attached.

Respectfully submitted,
Molly Horio, Chair of the Bylaws Committee

Health Science Librarians of

Illinois Bylaws 2017

ARTICLE I NAME

The name of this organization shall be the Health Science Librarians of Illinois, herein after called HSLI, which is a not-for-profit organization. Notwithstanding any other provisions of these Bylaws, HSLI shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any further United States Internal Revenue Law).

ARTICLE II PURPOSE

The purpose of HSLI shall be to promote the professional and educational development of health science librarians in Illinois to enable librarians to provide services and resources to health care providers and consumers. To achieve this purpose, HSLI shall:

- A. Sponsor and support activities which promote and develop health science library services in Illinois.
- B. Promote health literacy by providing reputable health related resources to Illinois health care providers and consumers through:
 1. Resource sharing of library collections through interlibrary loan
 2. Training in selection of and access to health related resources
 3. Collaborative reference initiatives to respond to provider and consumer health questions
- C. Encourage the continuing education of its membership by sponsoring appropriate educational programs.
- D. Provide opportunities for dialogue among its membership by providing a forum for the discussion of mutual concerns and common problems of Illinois health science librarians.
- E. Promote cooperation among libraries in Illinois by strengthening cooperative relationships with academic, public, and special libraries, and with organizations which establish and promote multi-type library cooperation activities.
- F. Provide a mechanism for interaction with, and communication to and from, the National Network of Libraries of Medicine, Greater Midwest Region (NN/LM, GMR), and the Illinois State Library.

ARTICLE III MEMBERSHIP

Section 1: Eligibility

Membership in HSLI is open to individuals who work in or who are interested in health science library services and/or librarianship in Illinois. Individuals representing local health science libraries, resource libraries, library networks, and other library-related organizations in Illinois are eligible for membership.

Section 2: Categories of Membership

- A. HSLI members shall be defined as those who have paid their assessment fee for the current calendar year.

- B. Honorary life membership may be conferred upon individuals who have rendered outstanding contributions to HSLI, on recommendation of the membership with approval of the Board. The Membership Committee maintains a list of life members.

Section 3: Continuing Memberships and New Memberships

- A. Membership in HSLI is granted upon receipt of an application form and payment of the annual assessment fee. The application and fee shall be sent to the HSLI Treasurer.

Section 4: Fee Assessment:

- A. Members of HSLI shall be assessed an annual fee to defray the expenses of the organization. This fee shall be determined by a simple majority of the HSLI members attending a regularly scheduled business meeting, and shall be collected annually.
- B. The membership term runs from January 1 through December 31 each year.
- C. No part of the net earnings of HSLI shall be used for the benefit of, or be used to discredit its members, trustees, officers or other private persons, except that HSLI shall be authorized and empowered to pay reasonable compensation for services rendered.

Section 5: Voting Rights

- A. Each HSLI member shall have one vote on matters of HSLI business.

ARTICLE IV OFFICERS AND DUTIES

Section 1: Elected Officers/Terms of Office

- A. The elected officers of HSLI shall be a President, a Secretary, a Treasurer and either the President-Elect or the Immediate Past-President who shall be HSLI members nominated and elected as provided in Article VII of these bylaws. Members of HSLI shall not be eligible to hold more than one office at a time.
- B. The term of office of the President-Elect shall be one year as President-Elect and the following two years as President and the following one year as Immediate Past-President. The office of President-Elect is elected at the end of the President's first year of office and serves during the President's second year of office.
- C. The term of office of the Secretary and of the Treasurer shall be two years; these officers to be elected in alternate years. The Secretary and the Treasurer may succeed themselves only once in their respective offices.

Section 2: Duties of the President

- A. To preside over business meetings.
- B. To serve on the Board two years as President, and the following one year as Immediate Past-President.
- C. To be an ex-officio member of all HSLI committees.
- D. To be responsible for executing the policies voted upon by the membership.
- E. To appoint standing committees and ad hoc committees as the need arises.

F. To appoint officers if a vacancy occurs, as provided in Article IV Section 7 of these bylaws.

Section 3: Duties of the President-Elect

- A. To assist the President in the administration of the organization's affairs as assigned.
- B. To serve one year as President-Elect, followed by two years as President, followed by one year as Immediate Past-President.
- C. To preside and perform the duties of the President whenever the President is absent and/or unable to serve.

Section 4: Duties of the Immediate Past-President:

- A. Review and revise Policy and Procedures Manuals.
- B. To serve one year as Immediate Past-President.
- C. Maintain current lists of Illinois consortia, consortia coordinators and consortia members.
- D. To preside and perform the duties of the President whenever the President and President-Elect are absent and/or unable to serve.

Section 5: Duties of the Secretary

- A. To record and distribute the minutes of the business meetings of the membership and Board meetings.
- B. To report HSLI activities to state and regional library organizations.
- C. To deposit minutes of Board and business meetings with accompanying reports to the Archives Chair.
- D. To perform other duties as assigned.

Section 6: Duties of the Treasurer

- A. To keep a register of the paid members.
- B. To collect assessments, maintain the funds of the organization, and pay bills.
- C. To submit a financial report to the membership at the annual meeting.
- D. To fill out and submit Federal/State/or local forms required to run the organization/corporation.

Section 7: Vacancies

- A. In the event that the office of President becomes vacant prior to the end of the President's first year, the Past-President shall assume the office of President for the remainder of the first year. Then the President-Elect shall assume the office of President for the second year which will then become the President's first year. In the event that the office of President becomes vacant prior to the end of the second year of the President's term, the President-Elect shall assume the office of President to complete that term.
- B. In the event that the office of President-Elect becomes vacant prior to the end of its term, the President shall appoint an HSLI member to serve in the office of President-Elect until the next election, at which time the Nominating and Elections Committee shall include in its slate at least one nominee for the office of President as well as a nominee for President-Elect.

- C. In the event that the office of Secretary or Treasurer becomes vacant prior, to the end of its term, the President shall appoint an HSLI member to fill that office for the remainder of the term.
- D. All appointments to fill vacancies in office are subject to the approval of the Board.

ARTICLE V COMMITTEES

Section 1: Standing Committees

HSLI Standing Committees shall include a Nominating and Elections Committee, a Bylaws Committee, a Membership Committee, and a Legislative Committee, an Archives Committee, a Web Site Committee, a Newsletter Committee, a Conference Committee and a Helen Knoll Jira Scholarship Committee.

- A. The Nominating and Elections Committee shall prepare the slate of candidates for the annual election of HSLI officers. The Committee shall also conduct the election.
- B. The Bylaws Committee shall review the Bylaws every two years and make recommendations to the membership. The Chair of the Bylaws Committee shall serve as Parliamentarian of the organization.
- C. The Membership Committee shall be responsible for membership development and renewal, maintaining a membership directory, and maintaining a list of life members.
- D. The Legislative Committee shall foster awareness of the progress of and the implications for state and federal legislation as they relate to health sciences librarianship. The Committee may submit recommendations for a legislative platform to the membership, and may recommend individual or group actions, as appropriate.
- E. The Archives Committee shall maintain the archives of HSLI, and shall send archival materials for storage to the University of Illinois Archives Library, Champaign-Urbana.
- F. The Newsletter Committee shall prepare and distribute information about the organization regularly.
- G. The HSLI Web Site Committee shall maintain the HSLI web site and electronic communications.
- H. The HSLI Conference Committee shall plan the annual meeting.
- I. The Helen Knoll Jira Scholarship Committee shall:
 - Select the investment firm to manage the funds for
 - Develop policies and procedures for the committee
 - Decide selection criteria for awards to support graduate education in library science or a closely related field of benefit to the profession of librarianship
 - Submit articles/announcements to the Newsletter Committee regarding scholarship deadlines and qualifications
 - Monitor the application procedure for candidates and brief the Board on candidates

Section 2: Ad Hoc Committees

The Board shall appoint Ad Hoc Committees as needed to conduct the business of the organization.

Section 3: Liaison to Networks.

The purpose of these liaisons shall be to serve as a link between Illinois libraries. These representatives will be appointed by the President of HSLI and shall serve a term of two years corresponding with the term of the current President or as specified by the organization they are serving.

ARTICLE VI ELECTIONS

Section 1: Time of Election

Election of officers as specified in Article IV. Section 1, shall occur annually or as necessary to fill vacancies as outlined in Article IV, Section 7. A President-Elect shall be elected every two years in odd-numbered years; a Secretary, in odd-numbered years; a Treasurer, in even-numbered years.

Section 2: Nomination Methods and Nominating and Elections Committee Responsibilities

- A. The Nominating and Elections Committee will identify and solicit potential candidates for each vacant office.
- B. The Nominating and Elections Committee shall distribute to the HSLI members a slate of at least one nominee for each open HSLI office. This slate must be distributed at least six weeks prior to the annual meeting. A ballot and information about each nominee will be included.
- C. Ballots shall be received by the Nominating and Elections Committee at least two weeks prior to the annual meeting and be counted by the Nominating and Elections Committee prior to the meeting. The nominee for each office or position receiving a plurality of votes shall be declared elected.

Section 3: Assumption of Duties

The election results will be announced at the annual HSLI meeting. Elected officers shall assume the duties of their offices at the close of the annual meeting.

ARTICLE VII THE BOARD

Section 1: Members

The Board shall be composed of the President, the Secretary, the Treasurer and either the President-Elect or the Immediate Past-President. The Chairs of the standing committees shall be ex-officio non-voting members of the Board.

Section 2: Responsibilities

The Board shall conduct the affairs of the organization between the organization's business meetings.

Section 3: Meetings

The meetings of the Board are
open.

ARTICLE VII QUORUM

At any meeting of the organization, twenty-five per cent of the membership shall constitute a quorum. A simple majority will constitute a quorum of the Board and all of the Committees.

ARTICLE IX MEETINGS

The Health Science Librarians of Illinois shall hold an annual meeting. The Board may schedule other meetings. Written announcements and the agenda for each meeting shall be distributed to the membership at least four weeks in advance of every meeting. Other activities of this organization shall be announced to the membership by the most appropriate means.

ARTICLE X AMENDMENTS

Any Member (dues paying or Honorary Life Member) may propose an amendment to the bylaws by submitting it to the Bylaws Committee Chair in writing. The HSLI Board of Directors will discuss the proposal no later than the next Board meeting. If approved by a majority vote of the Board, it shall be submitted to the full membership for consideration.

Notice of proposed bylaws amendments shall be sent to all members. Members may submit comments in writing to the Bylaws Committee Chair or to the HSLI listserv. The comment period shall consist of 30 days following the distribution date.

Voting shall be in writing (which includes electronic methods). The Bylaws Committee shall distribute ballots to all members. Adoption of amendments will be by a simple majority vote of the ballots returned to the Bylaws Committee within thirty days.

ARTICLE XI PARLIAMENTARY AUTHORITY

The latest edition of Robert's Rules of Order governs this organization in all situations not provided for in the Bylaws.

ARTICLE XII DISSOLUTION

Upon the dissolution of HSLI, the Board shall, after paying or making provisions for the payment of all of the liabilities of HSLI, dispose of all the assets of HSLI exclusively for the purposes of HSLI in such a manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of HSLI is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Adopted: October 26, 1979; Amended: May 9, 1980; Revised: August 17, 1981; Revised: August 20, 1981; Revised: September 23, 1981; Revised: December 13, 1982; Revised: July 15, 1983; Revised: July 15, 1986; Revised: October 27, 1989; Revised: November 27, 1989; Revised: January 3, 1992; Revised: September 15, 1994; Revised: September 30, 1996; Revised: June 23, 2000; Revised December 2003; Revised December 2004; Revised September 2008; Revised October 29, 2011; Revised October 5, 2015; Revised May 31, 2017.

Comments or requests for copies should be directed to the current Bylaws Chair.

GMR Update

HSLI
November 2020



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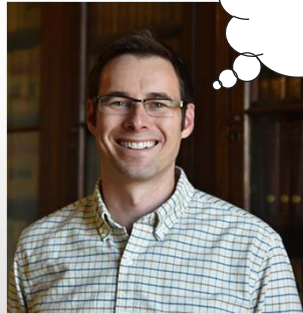
Agenda



- GMR Year 5
- Training
- Funding
- Outreach
- PubMed

2

Under New Management



What would Liz do?

Derek Johnson
GMR
Associate Director

3

So long, Sam!



Welcome, Nora!

• Outreach Coordinator



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Year 5 Goals - Operations

- Hired a term (one-year) librarian
- Continue resources library and stakeholder focus group relationships
- Lead and contribute to NNLM National:

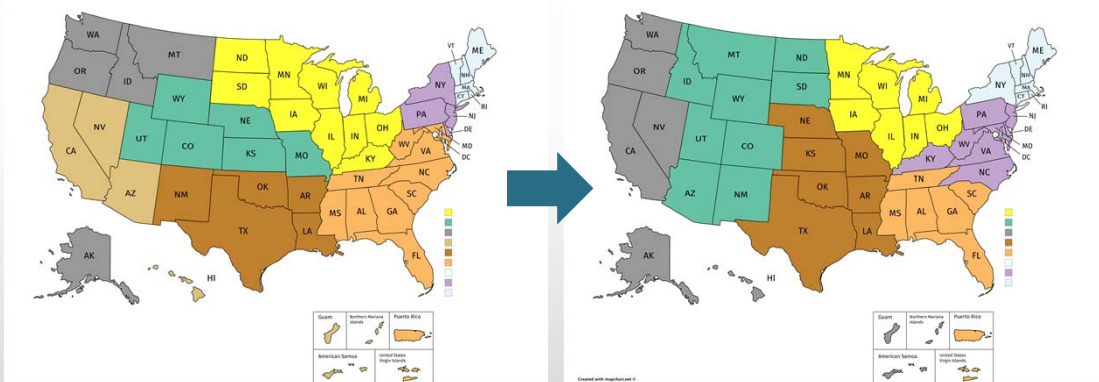
Initiatives	&	Priorities
• <i>All of Us</i>		• <i>Citizen Science</i>
• <i>DEI</i>		• <i>Data Science</i>
• <i>Public Libraries</i>		• <i>HIV/AIDS</i>
		• <i>LIS</i>
		• <i>NIH HEAL</i>

5

NNLM Changes Coming May 2021

2016 - 2021

2021 - 2026



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Training

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NNLM Training – Upcoming & On-Demand

Upcoming

- Evaluating Information during COVID-19: Preprints, retractions, rumors and more 11/16/20
- PubMed Search Tips for Experts 01/27/20

On-Demand

- Research Data Management
- PubMed Essentials 2020
- Serving Diverse Communities



Training Schedule

The following table contains a list of upcoming nationally available NNLM training opportunities. You can browse this list or select one of the regions or national offices.

See also: NNLM Classes in the [MLA Middle East online catalog](#)

Date	Title	Sponsoring Region/Office	Register
11/16/2020	Evaluating Information during COVID-19: Preprints, retractions, rumors and more	NNLM	Register
01/27/2020	PubMed Search Tips for Experts	NNLM	Register
11/16/2020	Research Data Management	NNLM	Register
11/16/2020	PubMed Essentials 2020	NNLM	Register

<https://nnlm.gov/training>

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Sponsored MLA Webinars



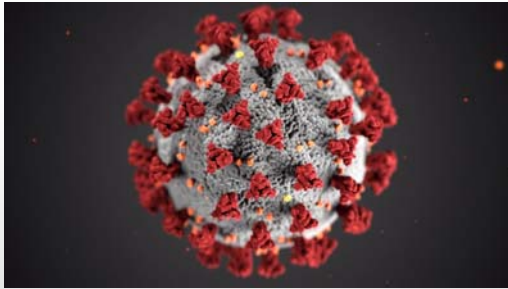
- Package of 25 individual MLA CE codes
- Watch as a group or individually
- Access webinar up to 180 days after broadcast

<https://nnlm.gov/gmr/funding/sponsored-mla-webinars>



Funding

Quick Response COVID-19 Health Information Outreach Award



<https://nnlm.gov/gmr/funding>

- Period – January 2021 – April 2021
- Up to \$49,999
- Deadline – Monday, November 30, 2020

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All of Us Awareness and Virtual Engagement Award



<https://nnlm.gov/gmr/funding>

- Period – January 2021 – April 2021
- Up to \$49,999
- Deadline – Monday, November 30, 2020

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Expert Speaker Award

- Up to \$2,500
- Honorariums, speaker fees, travel expenses
- No current deadline



<https://nnlm.gov/gmr/funding/expert-speaker-award>



Outreach

Illinois Partner Outreach Libraries

- Thank you to the UIC Library of the Health Sciences and the Southern Illinois University Partner Outreach Libraries (POLs) for their support of the NNLM mission!
- Geoff Pettis, Adam Roloff, Carmen Howard, Rosie Hanneke and others!

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Outreach – Keeping You Informed



Communicating NLM Updates

- NLM Technical Bulletin
- Academic & Health Science Libraries Newsletter
- Announcements, MLA CE codes

<https://n.nlm.gov/gmr/about/communication>

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Coronavirus Updates

coronavirus.gov

nih.gov/coronavirus

nlm.nih.gov

MedlinePlus.gov

Coronavirus Disease 2019 (COVID-19)


Additional NLM Resources:

- Clinical studies related to the coronavirus disease (ClinicalTrials.gov)
- Public health emergency literature and information (Disaster Lit)
- Journal article citations (PubMed)
- Consumer information on coronavirus infections available in English and Spanish (MedlinePlus)
- New MeSH (Medical Subject Headings) Supplementary Concept Record (Read more)

Other Coronavirus Disease Information:

- National Institutes of Health
- National Institute of Allergy and Infectious Diseases
- Centers for Disease Control and Prevention
- U.S. Department of Health and Human Services
- World Health Organization

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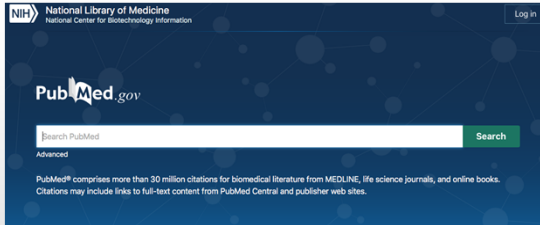
 PubMed

NIH NLM NNLM

Greater Midwest Region

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New PubMed Resources



- Custom Date Filter Now Available
- New PubMed Trailer
- PubMed Trainer's Toolkit
- Clinical Queries for COVID-19

<https://learn.nlm.nih.gov/documentation/training-packets/T0022014P/>

Questions



Questions?

Jacqueline Leskovec, MLIS, MA, RN

Network Librarian

(she/her)

Email: jacqueline-leskovec@uiowa.edu

Skype: jacqueline.leskovec

Office: 773.828.4479

Thank You!

Helen Knoll Jira Report

11/12/2020

The video on the Scholarship website was converted to an MP4. The Video will be moved to an HSLI YouTube channel once that channel is set up.

Fund balance is \$44,914.16

The fund was established in 2013 with a gift from the Helen Knoll Jira family. The initial goal was a \$25,000 endowment. That goal was achieved by March 31, 2015.

The fund has grown substantially and is ready to begin disbursements.

Board Action Requested:

Charge a group to determine how to market the scholarship, develop an application process, and set the amount of the initial award. A second group shall be charged with reviewing applications and selecting award winners.

The 2014 Jira Scholarship report is included with this report. It contains the Agreement with the Jira family and administrative provisions.

Respectfully Submitted,

Stacey Knight-Davis

Ad Hoc Jira Scholarship Committee Report

11/11/2014

Committee members: Fran Kovach, Dianne Olson, Stacey Knight-Davis, Michael Wold

On 9/29/2014 an account was opened with The Vanguard Group. Scholarship monies were placed in the following funds:

Vanguard 500 Index Fund Admiral Shares

\$20,000 invested, 109.595 shares owned. Dividends to be reinvested.

Long-Term Bond Index

\$4,190 invested. 305.616 shares owned. Dividends to be reinvested.

Stacey Knight-Davis and Daneen Richardson are currently on the account. Sarah Isaacs will be added to the account and statements will be sent to her as HSLI Treasurer.

In compliance with the HSLI Banking Policy, Stacey Knight Davis will be removed from the account once Sarah Isaacs is added.

Fran Kovach has prepared the attached administrative documents.

ADMINISTRATIVE PROVISIONS
FOR THE
Information and Library Science Scholarship in Memory of Helen Knoll Jira
11/13/14

With the establishment of this Agreement,, has made a gift to the Health Science Librarians of Illinois to create a fund to be used for the benefit of the Health Science Librarians of Illinois.

BACKGROUND

This fund is being established in memory of Helen Knoll Jira for graduate information and library student scholarship or a graduate field that benefits the profession of librarianship.

PURPOSE

This fund requires Illinois residency for students pursuing an [ALA accredited graduate library science](#) degree or a graduate field that benefits the profession of librarianship in the state.

STIPEND

Funds expended shall not be in excess of the fund balance at the time of the expenditure.

FUND INFORMATION

Any fund information should be sent to: address of the current Treasurer of the Health Science Librarians of Illinois The officers, voting members of the board, oversee the management of the funds.

MEMORANDUM OF AGREEMENT HELEN KNOLL JIRA family SCHOLARSHIP FUND

This agreement is made this _____ day of _____, 20__, by and between the Helen Knoll Jira family, hereinafter referred to as the Donors and the Health Science Librarians of Illinois, an educational and charitable not-for-profit corporation organized under the laws of the state of Illinois, and pursuant to federal law, including Section 501(c)3 of the Internal Revenue Code as amended , hereinafter referred to as HSLI.

WITNESSETH:

The Donors have given to HSLI monies to meet the minimum endowment level. HSLI agrees that this money and other monies added to this Agreement shall be used for the purpose and subject to the conditions hereinafter stated. Said monies now held by HSLI shall be used to establish the Helen Knoll Jira Endowment Fund. HSLI shall have the authority and discretion to invest and reinvest said fund (with any other funds owned or held by it absolutely or in its fiduciary capacity) in undivided interest and obligations or separately or in whole interest or in any other manner, the choice of such investments to be determined by HSLI at its discretion.

The income from said fund shall be used for graduate scholarship as specified in the Administrative Provisions dated 2/3/14 for the only the purposes expressed herein.. These Provisions are attached and shall be considered as part of this Agreement.

The Donors or other contributors may add additional monies, securities, or other assets, which, if accepted by HSLI, shall become subject to all the covenants, terms and conditions of this Agreement.

If at any time in the future the need does not exist for this fund as stated in the Administrative Provisions of the Agreement or should this Agreement conflict with any Federal, State or Local laws, statutes, regulations, or ordinances, the governing body of HSLI shall have the authority to select an appropriate use for this fund that closely approximates the original intent of the Donors.

Health Science Librarians of Illinois Legislative Committee Report
Submitted by Kirstin Duffin & Carmen Howard, co-chairs
Covering: August through October 2020

1. Committee Members Kirstin Duffin & Carmen Howard
2. Illinois Updates

Bills and other legislative items

- House Bill 0004 – Medicaid – Doula Services – (<https://legiscan.com/IL/bill/HB0004/2019>)
- House Bill 0433 – Violence Health Crisis – (<https://legiscan.com/IL/bill/HR0433/2019>)
- House Bill 4454 – Amends the State Officials and Employees Ethics Act. (<https://legiscan.com/IL/bill/HB4454/2019>)
- House Bill 4692 – Amends the Medical Practice Act of 1987. (<https://legiscan.com/IL/bill/HB4692/2019>)
- House Bill 5823 – Police – No Military Equipment (<https://legiscan.com/IL/bill/HB5823/2019>)
- House Bill 5842 – Appropriates \$15,000,000 from the General Revenue Fund to the African-American HIV/AIDS Response Fund. (<https://legiscan.com/IL/bill/HB5842/2019>)
- House Bill 5848 – Creates the Medical Direction By Law Enforcement Act. (<https://legiscan.com/IL/bill/HB5848/2019>)
- House Joint Resolution – Declares racism a public health crisis. (<https://legiscan.com/IL/bill/HJR0128/2019>)
- Senate Bill 0110 – Amends the Property Tax Code. (<https://legiscan.com/IL/bill/SB0110/2019>)

News items

- “Virus deaths, positivity rate spike amid low reported testing output” [The State Journal-Register, 9/1/20] – This article summarizes recent numbers, gives information on areas under increased mitigation, and discusses the reasons for reporting backlogs. <https://www.sjr.com/news/20200901/virus-deaths-positivity-rate-spike-amid-low-reported-testing-output>

- Pritzker orders agencies to start looking at cuts [State Journal-Register, 9/15/2020]
<https://www.sj-r.com/news/20200915/pritzker-orders-agencies-to-start-looking-at-cuts>

From the Illinois Library Association

- “On August 7, 2020, a statewide mandate for people over age 2 to wear face coverings in public and maintain social distance of six feet where possible was announced, with penalties assessed to the business or institution if the rule is broken. On August 11, the Joint Committee on Administrative Rules, a bipartisan committee of the Illinois General Assembly, voted to allow the rule to proceed. Libraries are once again not explicitly named in these rules, but a recent post on Ancel, Glink’s Municipal Minute notes that the rule applies to ‘Any business, service, facility, or organization open to the public or to employees.’”

3. Federal Updates

Call for action

- **COVID/Health information dissemination** – [MLA/AAHSL Call for Transparency and Impartiality in the Dissemination of Health Information](#) (9/29/2020)

The MLA Governmental Relations Committee encourages members of the health sciences library community to share the above statement with your elected officials. Help them understand how scientific evidence is being used to combat the CORONAVIRUS in your local areas and throughout your state. Let them know that interfering with or delaying the dissemination of scientific evidence is unacceptable and dangerous.

Email is the most expedient way to reach your Representatives and Senators. For contact information go to: [IL Senators](#) and [IL Representatives](#).

Bills passed

- **COVID relief** – [Public Law 116-148](#) Emergency Aid for Returning Americans Affected by Coronavirus Act (7/13/2020)
Provides, “temporary assistance for U.S. citizens and their dependents who are returning from foreign countries due to a crisis and are without available resources,” including for medical care.
- **COVID benefits** – [Public Law 116-157](#) Safeguarding America’s First Responders Act of 2020 (8/14/2020)
Extends death and disability benefits under the Public Safety Officers’ Benefits Program (PSOB) to public safety officers and survivors of public safety officers who die or become injured as a result of COVID-19. The PSOB program provides death, disability, and education benefits to public safety officers and survivors of public safety officers who are killed or injured in the line of duty.

- **Civil rights** – [Public Law 116-156](#) Commission on the Social Status of Black Men and Boys Act (8/14/2020)
Establishes the Commission on the Social Status of Black Men and Boys within the U.S. Commission on Civil Rights Office of the Staff Director to conduct a systematic study of the conditions affecting Black men and boys. This includes education, justice and Civil Rights, healthcare, labor and employment, and housing.
- **Mental health** – [Public Law 116-172](#) National Suicide Hotline Designation Act of 2020 (10/17/2020)
To designate 9-8-8 as the universal telephone number for a national suicide prevention and mental health crisis hotline.
- **Veterans Affairs** – [Public Law 116-171](#) Commander John Scott Hannon Veterans Mental Health Care Improvement Act of 2019 (10/17/2020)
This bill makes updates related to Department of Veterans Affairs (VA) transition assistance, mental health care, care for women veterans, and telehealth care.

Bills to watch

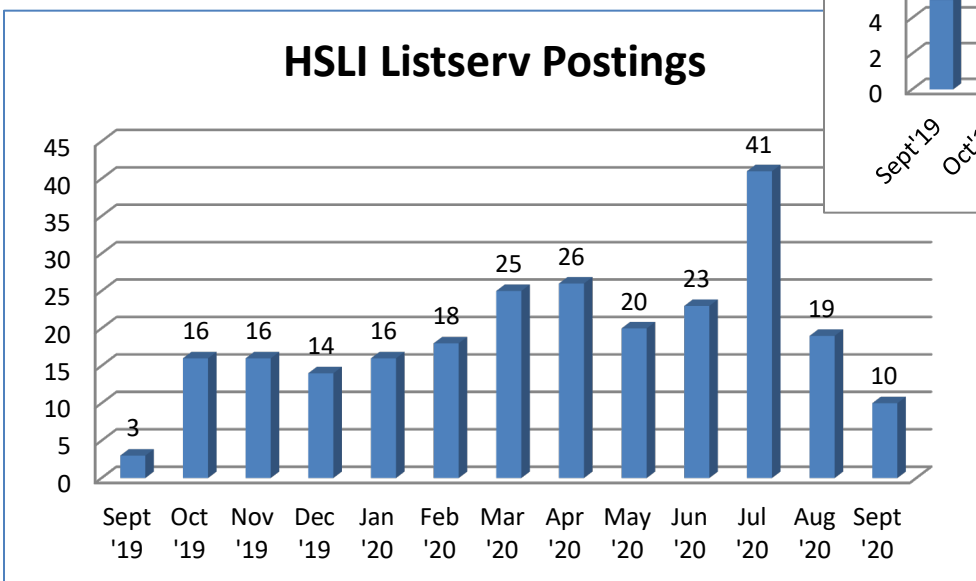
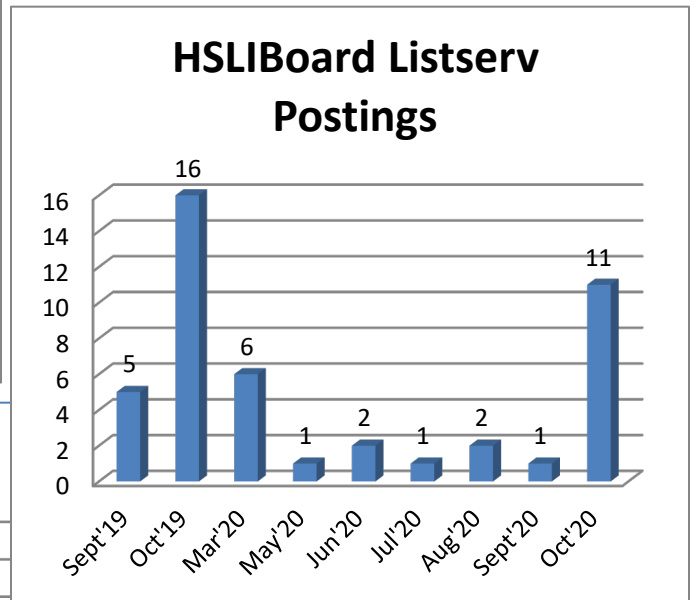
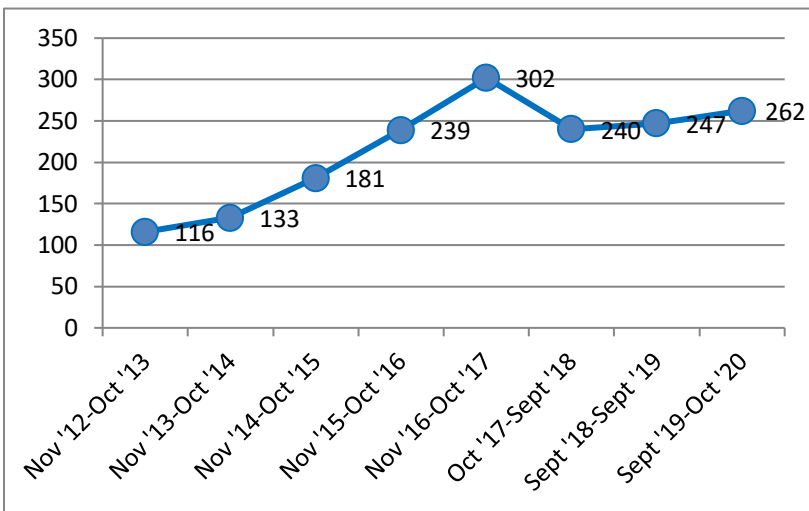
- **Hotspots and internet access funding:**
 - [HR6800](#) The HEROES Act
 - [HR2](#) HR2 The Moving Forward Act
 - [HR7302/SB4131](#) Accessible Affordable Internet for All Act
 - Also forthcoming in the Senate: [HOTSPOTS Act](#)
- **Library funding** – [S4181/HR7486](#) Library Stabilization Fund Act of 2020
Establishes a \$2 billion emergency fund to address financial losses and bolster library services for libraries of all types, with priority given to the hardest-hit communities.

Failed bills

- **COVID relief** – [S.178](#) UIGHUR Act of 2019 (9/10/2020)
Senate Democrats blocked a scaled-down, \$500 billion Republican coronavirus relief measure, weakening the chances that Congress will approve another package before the November election.

HSLI Listserv Committee Report
Submitted by Linda Feinberg
November 13, 2020

1. Committee: Linda Feinberg
2. Current HSLI Listserv:
 - a. HSLI list subscribers – 118
 - b. Postings: Sept 10, 2019 – Oct 31, 2020 - 262
 - c. See chart below for monthly postings
3. Current HSLIBoard Listserv:
 - a. HSLIBoard subscribers – 19
 - b. Postings: Sept 10, 2019 – Oct 31, 2020 - 45
 - c. See chart below for monthly postings
4. Ongoing:
 - a. Updated e-mail address changes
 - b. Will continue to work with Membership to add new members and delete members who haven't renewed for 2 years
 - c. Continue to investigate bouncing addresses (due to retiring, changed e-mail, etc.)
5. New
 - a. Working on software issues with GMR – certain email providers not being recognized



Membership Committee Report

This report is informational only and requires no Board action.

Submitted by Royden Jones, Committee Chair

November 13, 2020

1. Committee Members: Royden Jones (Chair), Bobby Murphy

2. Current Report – Year to Date:

2019 membership, year end report as of Aug 30th: 106

2020 membership as of 31 October: 93

Details of the renewal process (based on 2019 membership of 106):

Year to date, we currently have an 87.7% renewal rate (93/106). We have 3 new members and potentially have 17 members from 2019 yet to renew.

The new member is from an academic library.

3. Membership Represents the Following Types of Libraries:

Academic – 44	Medical Hospital – 24	Retired w/o affiliation – 8
Special – 6	Student – 2	Unknown – 3
Allied Field (writing) – 1	Consultant – 2	Government – 1
High School – 1		Vendors – 0
Info Broker – 1		

We currently have 10 life members.

4. Membership Directory:

The directory is generated from the Access Database that maintains the membership records. The current revision of the 2020 directory, dated 10/31/20, was sent to the webmaster for posting to the HSLI Website on 11/1/20. This directory contains all renewals received to that date. At that time I also requested that the 2019 directory be removed from the website.

The HSLI Directory is password protected (member2020). The password is intended only to lower the risk of unauthorized harvesting of member contact information, not as a comprehensive security device.

The final directory for each membership year is sent to the Chair of the HSLI Archives Committee.

Membership applications are maintained by the membership committee and provided to the HSLI Webmaster for posting to the website. The current revision allows for the purchase of life memberships. The ability to pay online with

PayPal was incorporated in May 2018, payment by PayPal includes payment of a \$1.00 convenience fee in order for HSLI to maintain its current level of dues revenue.

5. New committee assignments were requested by 2 members in response to the 2020 application. Please see section 1 of the attachment. This does not count committee members continuing with ongoing committee assignments or members volunteering for the conference planning committee in response to the President's request.
6. Contributions to HSLI [501 (c)(3)]

Contributions made through the membership committee, usually at the time of renewal:

4 contributions totaling \$295 (allocated as follows: \$25 to the Syed Maghrabi Scholarship Fund, \$200 to the Poster Fund, \$70 to the General Fund or where needed). Please see section 2 of the attachment.

Respectfully submitted,

Royden R. Jones, Committee Chair

Attachment – Section 1 Committee Volunteers; Section 2 Donations

Attachment: November 13, 2020 Membership Report

Section 1 Committee Volunteers

This does not count committee members continuing with ongoing committee assignments or members volunteering for the conference planning committee in response to the President's request.

Pat Genardo

Conference Registration

Elizabeth Sterner

ListServ	Membership	Nominating	Conference Registration	Website
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Section 2 Donations

Linnea Bass 2/10/20	\$20	<i>general fund</i>
Frances Drone-Silvers 1/20/20	\$50	<i>unrestricted use where needed</i>
Ramune Kubilius 1/23/20	\$25	<i>for the Syed Maghrabi Scholarship Fund</i>
Royden Jones 2/18/20	\$200	<i>poster support</i>
Total year to date	\$295	

HSLI REPRESENTATION TO MIDWEST CHAPTER/MLA

Updates since: Report #2 (Sept. 2019-July 2020)

- Joint MCMLA/MWMLA Meeting took place virtually Oct. 14-16, 2020
- Midwest/MLA business meeting took place Oct. 16
- President Elect, **Elizabeth Suelzer**: term of office began October 2020
- Election result announcement including naming of the new Representative at Large: **Anna Liss Jacobsen** (University Libraries, Miami University of Ohio)

Communications and postings of the HSLI liaison:

- Shared to the HSLI list misc. announcements seen on the Midwest/MLA list (included the reduced rate registration for the virtual Midwest/MLA meeting sessions and CEs.
- Shared to the Midwest/MLA list posted announcements about the HSLI free Nov. 12th CE event, "Health Sciences Archives 101" to the Midwest/MLA chapter list.
- Exchanged e-mails with the Midwest Representative at Large about changes to the HSLI meeting dates and other information in attempts to keep updates current in:
<http://midwestmla.org/annual-chapter-meetings/midwest-state-associations/>.

Ramune Kubilius (11/9/2020)

HSLI liaison to Midwest/MLA

Previously submitted: Report #2 (Sept. 2019-July 2020)

Re-cap: In 2019, an initiative was undertaken by **Hanna Schmillen** (Subject Librarian for Health Sciences, Ohio University Libraries), as then newly elected Midwest Chapter/MLA Representative at Large, to invigorate and enhance communications as well as relations with state health sciences library organizations in the Midwest.

Two HSLI members answered the call of HSLI president, Royden Jones, to serve as HSLI liaisons to Midwest/MLA. Ramune Kubilius and Deborah Rhue served together from March-September 2019. When Deborah Rhue moved to other HSLI liaison duties, Ramune Kubilius continued the duties moving forward

The first report submitted to the HSLI board covered March – July, 2019. Report #2 covers August 2019-present. Given the pandemic of 2020, on-site meeting plans had to be shelved and some meetings were re-constituted into virtual meetings. E-mail discussion slowed...

Highlights:

- **October 2019: Participated in an informal gathering of some states' representatives at the Midwest/MLA meeting in Milwaukee, WI., Oct. 4-7, 2019 (see notes at end)**
 - 2020 HSLI meeting flyers: distributed at the meeting to attendees and vendors.
- **HSLI information is now incorporated in the Midwest/MLA site:**
<http://midwestmla.org/annual-chapter-meetings/midwest-state-associations/>
- **Communicated with Midwest/MLA officers to clarify when the next rotation might come up for Illinois (and HSLI) to host a Midwest/MLA meeting.**

Response from Midwest/MLA President, Emily Ginier (6/12/2020)

In 2003, the Midwest Board approved a rotation list of states for the annual meeting. The guide notes that variations may be made due to special circumstances, such as the MLA Annual Meeting location and invitations to host joint meetings.

Based on that schedule, I think the earliest HSLI might plan to host the Midwest/MLA Annual Meeting would be 2023, after Indiana (2021) and Minnesota (2022?). *It may be a little later if we revisit our postponed plans for a joint conference in the Midcontinental/MLA region in 2021. There have been preliminary discussions of revisiting the rotation schedule. (no additional info to cc'd Annual Meetings Chair, Liz Weinfurter, in case she has additional insights or corrections to the information provided).*

- **Periodically shared Midwest/MLA announcements on the HSLI list and with the HSLI board, as appropriate.** Eg.
 - Midwest/MLA and Midcontinental joint virtual meeting: October 15-16, 2020- call for papers and registration information: <http://midwestmla.org/>

Ramune Kubilius
7/22/2020

APPENDIX: NOTES FROM "MINI MEETING" DURING MIDWEST/MLA MEETING IN MILWAUKEE

Oct. 7, 2019. Notes of Liaison from Iowa Health Sciences Library Association to Midwest MLA, Mindwell Egeland, MA, Chair, Iowa Health Sciences Library Association, Iowa Library Association)

We had a mini meeting at Midwest Medical Library Association.

Dora and Ramune and Mindy met. Angie was there is spirit but busy with other obligations.

We discussed the different state meetings and the time conflict.

Each year one or another state has a conflict.

This information would help Midwest MLA planning committee so that meeting dates that are established in advance can be considered.

Liaisons from each state could share meeting dates as they know them in the future.

For example, this year Michigan was 10/2 -10/4/2019 so there was a conflict.

Iowa Library Association met in Omaha area 10/3 and 10/4/2019 .

Wisconsin held a joint meeting with Midwest MLA 10/4-10/7 2019 in Milwaukee, WI

When possible, the health science library association of the state hosting Midwest MLA may host a joint meeting with Midwest MLA.

We also discussed what each state does each year for how meetings for each of the Health Science Library associations.

Some only meet one other time during the year. For example, Illinois has one meeting and it is usually in September and does not conflict with Midwest MLA. Others have the fall meeting that often conflicts with Midwest MLA and a spring meeting.

It might be a good idea to put together a grid with input from as many states as possible showing future fall meetings. I am not sure if this is possible.

Please share feedback.

Thanks!

(E-mail discussion and responses from those not in attendance followed the initial meeting and distribution of these notes.)

MEMORANDUM

TO: HSLI Board
FROM: Newsletter Committee (Eric Edwards and Joyce Pallinger)
SUBJECT: Report
DATE: November 10, 2020

Below is the year-by-year number of posts since the introduction of the online *HSLI Newsletter* in July, 2010. From 2017 through 2019, the annual total has held steady at around 600 posts, ranging from 584 to 616. At the time of this report, it is estimated the annual number of posts for 2020 will also approach 600.

<u>Year (Months if less than a full year)</u>	<u># of Posts</u>
2010 (July through December)	21
2011	34
2012	28
2013	37
2014	59
2015	167
2016	491
2017	611
2018	616
2019	584
2020 (January through November 10)	463

Posts were authored and/or published primarily by Co-editor and Newsletter Committee member Eric Edwards. Publishing rights remain available to other HSLI Board members, and the Committee will publish on behalf of others. In continued support of communication and collaboration with IACRL, the Committee shared the information contained in *Newsletter* blog posts with the IACRL listserv, and also with regional and national discussion lists (GMR, MLA, ACRL, etc.) when appropriate.

The established process for publication and promotion has continued to be reliable. The results and analysis of the HSLI Newsletter Membership Survey 2019 were posted on August 28, 2020.

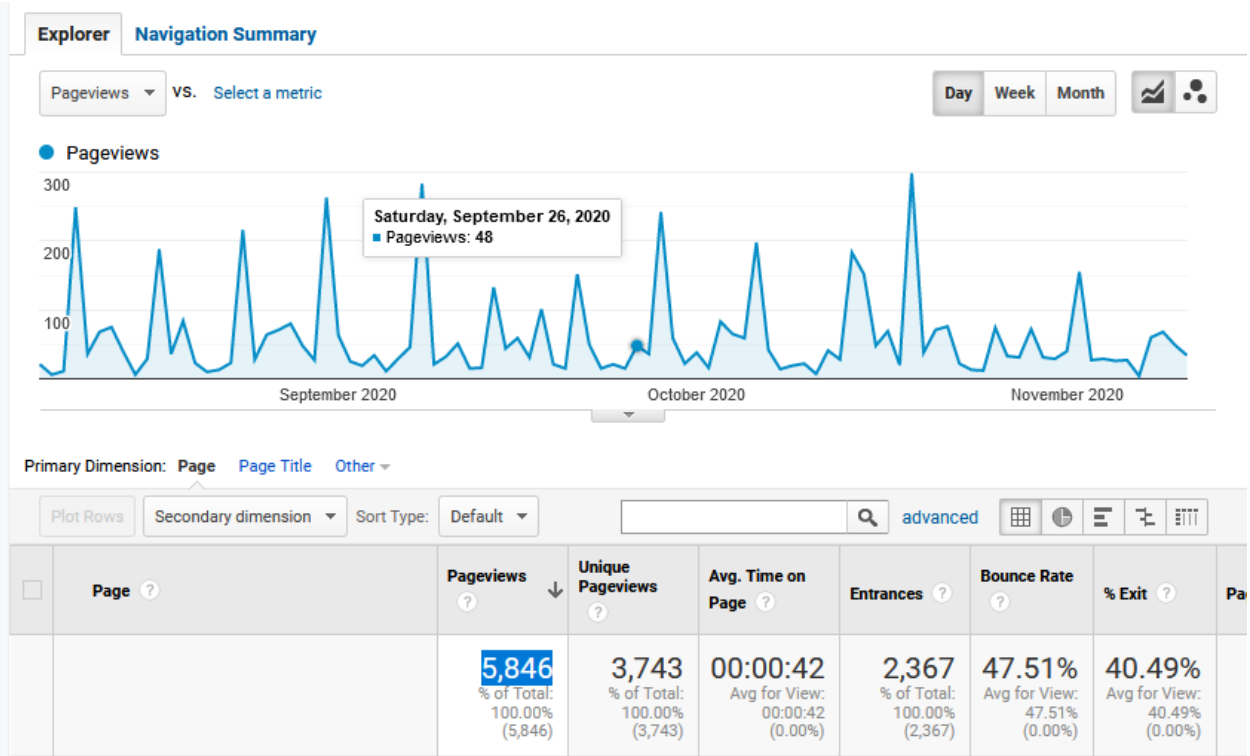
Respectfully submitted,
 Eric Edwards
 Joyce Pallinger













HSLI Website report

Submitted by Stacey Knight-Davis November 12, 2020

This report requires no board action

Pageviews from August 7, 2020 to November 11, 2020: 5,846



Page ?	Pageviews ? ↓	Unique Pageviews ?	Avg. Time on Page ?	Entrances ?
	5,846 % of Total: 100.00% (5,846)	3,743 % of Total: 100.00% (3,743)	00:00:42 Avg for View: 00:00:42 (0.00%)	2,367 % of Total: 100.00% (2,367)
1. /newsletter/ 	457 (7.82%)	262 (7.00%)	00:00:39	130 (5.49%)
2. / 	455 (7.78%)	391 (10.45%)	00:01:17	371 (15.67%)
3. /newsletter/2020/10/14/registration-open-for-free-health-archives-101-webinar-thursday-november-12-1200-200-pm/ 	378 (6.47%)	202 (5.40%)	00:00:42	175 (7.39%)
4. /conference/ 	358 (6.12%)	330 (8.82%)	00:01:13	293 (12.38%)
5. /membership/ 	114 (1.95%)	106 (2.83%)	00:02:23	89 (3.76%)
6. /committees/ 	99 (1.69%)	82 (2.19%)	00:02:59	27 (1.14%)
7. /directory/ 	86 (1.47%)	48 (1.28%)	00:02:03	7 (0.30%)
8. /newsletter/2020/08/16/call-for-chapter-proposals-acrl-press-publication-using-open-educational-resources-to-promote-social-justice-deadline-friday-october-30/ 	73 (1.25%)	39 (1.04%)	00:00:58	32 (1.35%)
9. /newsletter/2020/08/09/hslimebers-presenting-at-mla-2020-vconference/ 	55 (0.94%)	35 (0.94%)	00:00:22	23 (0.97%)
10. /resources/ 	49 (0.84%)	39 (1.04%)	00:00:39	7 (0.30%)
11. /newsletter/2020/10/03/registration-open-for-introduction-to-health-sciences-librarianship-asynchronous-online-course-runs-mon-oct-5-sun-nov-1/ 	48 (0.82%)	28 (0.75%)	00:00:18	18 (0.76%)
12. /newsletter/2020/08/16/llama-lis-new-professionals-outreach-group-holding-webinar-when-antiracist-reading-lists-arent-enough-on-thurs-aug-20-no-registration-required/ 	47 (0.80%)	29 (0.77%)	00:00:10	20 (0.84%)

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Health Science Librarians
of Illinois