Registration for Exhibitors and Sponsors  
Health Science Librarians of Illinois  
Annual Conference  
September 26-28, 2018  
Cliffbreakers Riverside Resort  
700 West Riverside Boulevard Rockford, IL 61103

Exhibitor Contract of Agreement  
Please return completed and signed forms with remittance by  
August 22, 2018 to the Exhibit Chairperson- Daneen Richardson

<table>
<thead>
<tr>
<th>Amount Remitted:</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Registration</td>
<td>$350</td>
</tr>
<tr>
<td>Keynote</td>
<td>$1,250</td>
</tr>
<tr>
<td>Nancy's Reception/Exhibits - Thursday evening</td>
<td>$1,250</td>
</tr>
<tr>
<td>Lunch - Circle Thursday or Friday *</td>
<td>$1,200</td>
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<tr>
<td>Breakfast - Circle Thursday or Friday *</td>
<td>$800</td>
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<tr>
<td>Board Meeting</td>
<td>$800</td>
</tr>
<tr>
<td>Continuing Education Sponsorship (4)</td>
<td>$700</td>
</tr>
<tr>
<td>Poster Session - Thursday</td>
<td>$500</td>
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<tr>
<td>Afternoon Break - Thursday</td>
<td>$350</td>
</tr>
<tr>
<td>Materials Only Exhibiting</td>
<td>$200</td>
</tr>
<tr>
<td>Please register each additional representative</td>
<td>$65</td>
</tr>
<tr>
<td>Late Fee *(added to registration) After 8/22/2018</td>
<td>$100</td>
</tr>
</tbody>
</table>

Total

(4) = number of opportunities to sponsor   * = sponsorship allows for presentation time  
Full sponsorship of Breakfast & Lunch 30 min. - presentation time, ½ sponsorship - 15 min.  
presentation. All sponsorships includes signage at the event and additional promotion on our  
website.

Company Name

Exhibitor’s Company authorized representative:

Signature of Exhibitor’s Company authorized representative:

Signature of HSLI authorized representative:


Please return this form and payment to the Exhibit Chairperson by August 22, 2018.

Mail to: Daneen Richardson  
Health Sciences/Science Librarian  
Leslie F. Malpass Library 267  
1 University Circle  
Macomb, IL 61455-1390  
D-Richardson2@wiu.edu  
(309) 298-2736 voice

You will receive a scanned copy after payment has been received and the HSLI authorized representative has signed the document.
Please complete the following steps to assist us in meeting your needs.

- We would like to remit electronically via PayPal.
- Sign and return contract. Checks should be made payable to HSLI before August 22, 2018.
- Email a .jpg of your logo to be placed on the conference website and other conference materials
- Complete AV needs checklist.
- We will donate an item(s) that will be raffled during the exhibit reception on Thursday evening or at the business meeting Friday.
- We will donate an item for the silent auction for the HSLI scholarship fund.

Donated items can be brought with representative, shipped to the hotel to be received no earlier than September 24, 2018 or sent to Daneen Richardson at the address below to be received by September 19, 2018.

Presentation sponsorships are scheduled when payment is received.

**Checks should be payable to HSLI (Health Science Librarians of Illinois)**

Please forward payment to Daneen Richardson at the address below by August 22, 2018. Please check out our conference website at http://hsli.org/conference/. As the conference gets closer the site will populate with more information.

**Mail to:**
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Exhibit Representatives Registration

Please complete vendor representative information for registration purposes. One Representative is covered with the company exhibit fee.


Company Name, City and State  Date

Representative 1 (Primary exhibitor - included in exhibiting fee)

Contact Person (if different than representative)

Phone - Can be reached at during conference  E-mail

Dietary needs or restrictions:


# of additional representatives attending, please include $65 to cover food expenses for each.

Representative 2 - Person exhibiting, city and state

Contact Person (if different than representative)

Phone - Can be reached at during conference  E-mail

Dietary needs or restrictions:

If additional representatives are attending please complete an additional sheet for them.

For accurate meal estimation we need to

<table>
<thead>
<tr>
<th>MEALS</th>
<th># Dining</th>
<th>Thursday Breakfast</th>
<th>Thur AM</th>
<th>Thursday Lunch</th>
<th>Thur AM</th>
<th>Thursday Reception</th>
<th>Thur PM</th>
<th>Friday Breakfast</th>
<th>Thur PM</th>
<th>Friday Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday Lunch</td>
<td></td>
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<tr>
<td>Friday Lunch</td>
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Thursday Lunch  #  Friday Lunch  #

Chicken  Chicken  
Pork  Beef  
Fish  Vegetarian/Vegan  
Vegetarian/Vegan  

For the above meals please indicate if a representative is interested in attending a

<table>
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<tr>
<th>CLASS</th>
<th># attending</th>
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</table>

Thursday AM

Thursday PM

2018 Exhibit Representative Info
Please check if item is needed, additional cost may be incurred.

Thursday evening exhibiting event at table:

__________ Overhead projector  ______ Lectern  ______ Large Screen
__________ LCD Projector  ______ Podium on Table  ______ Flip Chart
__________ Extra Chair  ______ Slide Projector  ______ Microphone:
__________ Other: ____________________________  ______ Handheld  ______ Wireless/Lapal

Electricity is available. You will be responsible to bring a power strip or extension cords to meet your needs. The hotel has some available at a cost.

Additional sponsorship presentation:

__________ Sunrise

__________ Overhead projector  ______ Lectern  ______ Large Screen
__________ Table  ______ Podium on Table  ______ Flip Chart
__________ LCD Projector  ______ Slide Projector  ______ Internet connection
__________ Chair  ______ Microphone:  ______ Handheld  ______ Wireless/Lapal
__________ Other: ____________________________

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2018 Exhibitor AV Needs